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**PARISH COUNCIL MEETING**

**Monday 4th February 2013**

**7.30pm in the Village Hall**

**Present:** Cllr L Britt, Cllr N Doré, Cllr R Milner-Gulland, Cllr A Jennings, Cllr D Horwood, Cllr D Whyberd,   
Cllr T Cook

**In attendance:** CllrDawe (HDC), Cllr Wilkinson (WSCC)

**Members of the public:** Two members of HCRA

**Clerk:** Rebecca Luckin

**Minutes**

**12.164**. **Apologies for Absence**

Apologies were received and accepted from Cllrs Beglan, Thomas and Heeley (holiday), Cllr Turley (work commitments).

**12.165.** **Declarations of Interest from members in any item to be discussed and agree Dispensations**Declarations were received from Cllr Horwood - windmill, Cllr Dore - windmill, VHMC and St Mary’s Church,

Cllr Cook - WI, Village Hall and St Mary’s Church.

**12.166. Approval of the Minutes of the last Parish Council meeting**

The minutes of the meeting of 7th January 2013 were agreed as being a correct record of the meeting and duly signed by the Chairman.

**12.167. Adjournment of the meeting to allow Public Participation**

PCSO Bonniface had asked if Councillors expect a Police presence and report at PC meetings, following discussion with her newly appointed divisional commander who is interested in links with parish councils and meetings.

Councillors agreed that it was desirable for a PC or PCSO to attend, but agreed that the decision rests with the commander. The Clerk will respond that Councillors are pleased to see attendance at parish council meetings.

PC Burt reported on the period 31.12.12. - 03.02.13. Two crimes were recorded; a theft from a vehicle and a case of domestic harassment. Rolling figures for the year were down by 7 to 44 for the year, increase in criminal damage from 2 to 11 and theft from 6 to 9. Generally crime is reducing. The detection rate for the year was 22.5 %. PC Burt advised that in future reports will follow a set template to ensure that full reports go to all parishes.

Travellers – a possession order has been sought by the owners of the Windmill and travellers will move shortly.

Bus Crossing point – PC Burt will provide figures for vehicles caught using the crossing illegally.

**12.168. To report Matters Arising from the previous minutes**

Clerk’s Action List following meetings of 7th and 21st January

**12.130.4.** St Mary’s Church – missing pews. The Clerk had responded to the Diocesan Solicitor.  
**12.141.2.** RMC Site - meeting took place 21.01.13  
**12.156.4.** The Clerk confirmed that the Precept had been requested in line with Councillors’ agreement.

Washington Parish Council Website – the Clerk reported that the website was ready to go live. Councillors agreed to go ahead, but maintain the ‘website under construction’ for the time being.

Grit bins – are currently being refilled by WSCC.

**12.169. To consider Planning Applications and discuss Transport issues**

**12.169.1.** Applications

**DC/13/0054** - Hillyfield Cottage London Road - Proposed single storey rear extension to the existing property.

Cllr Britt confirmed that no comments from neighbours were on the HDC Planning Portal. The proposal did not appear to impinge on neighbouring properties nor have a detrimental effect upon the street scene. Cllr Britt proposed a response of no objection, to which members unanimously agreed. The Clerk will respond.

**12.169.2.** Enforcement

Kia Garage, Washington – the planting scheme had not commenced and the verge was reported to be in a very poor state. The Clerk will monitor.

**12.169.3.** Appeals

**DC/10/1457(APP/Z3825/A/12/2176793/NWF) - RMC Engineering** – an informal meeting had taken place between HCRA and Storrington PC, with Cllrs Wilkinson and Mason and Ian Gledhill (WSCC) in attendance. Councillors agreed the meeting had been beneficial and had raised some issues for the Clerk to investigate by way of moving forward. Following the meeting Cllr Mason had confirmed that under the terms of the agreement the park is to be maintained by the owners of the land and a Country Park Management Scheme is to be submitted by them for HDC’s approval. The park will have to be maintained at no cost to HDC and the land will not be used for any purpose other than as a public recreation or amenity area

**The meeting was adjourned to allow members of HCRA to speak**

Mike Gould reported that correspondence from HDC and WSCC has fleshed out some of the answers provided at the meeting. He was concerned regarding the response from John Perks and was of the opinion that he has missed the point. HCRA had asked if anything could be done to prevent illegal use of the lanes by motorists. Cllr Wilkinson advised that he had met with John Perks and discussed the response - his answer still stood. Cllr Wilkinson agreed to organise a meeting between members of HCRA, Ian Gledhill and John Perks. HCRA will report back to Councillors.

Mike Gould – referred to HDC response confirming that no movement could be made regarding the education contribution and the ceding of the land. The northern area of the park was previously to be ceded to HDC, but will now remain the responsibility of the developer. At the time of the unilateral undertaking it was agreed that no houses could be built until the country park scheme was submitted. This is now no longer the case. Mike Gould wondered how it would be taken forward.

Cllr Dawe advised that more details of the country park management scheme were needed. Mike Gould suggested that the National Trust might be interested in the park.

Councillors were concerned at the total value of the contributions that had been lost, along with any benefit to the community. Cllr Dawe offered to investigate further.

The Chairman thanked members of HCRA for being involved.

**The meeting was reconvened**

**Castle Farm Estate** – appeal halted.

**DC/12/0317 –** Yaffles – appeal in progress.

**12.170**. Transport

**12.170.1.** A283 Crossing Point –  
Tracey Webb had confirmed that £4,100 was available from s106 funds, and the full cost of the VAS would be a maximum of £7,800. The Clerk had asked if the cost included VAT. Cllr Wilkinson has asked Ed Dickinson to check the amount available from s106 funds, since Cllr Britt believed that a greater amount had been mentioned previously.

Cllr Wilkinson was concerned that no progress has been made on transport issues. He had spoken with Ed Dickinson, who agreed that he would look into the matter and attend the next Full Parish Council meeting. The Chairman thanked Cllr Wilkinson for intervening and the Clerk will send an agenda. Cllr Horwood offered to meet with Ed Dickinson and show him sites of concern within the parish.

**12.170.2**. A24 Bus Crossing Gap – feasibility study requested.

**12.170.3.** Washington Speed Survey – awaiting results.

**12.170.4**. Rock Road / Newhouse Lane junction – awaiting draft design and progress report from Joel Sykes.

**12.170.5.** Flooding at the bottom of school hill – awaiting details form Tracey Webb regarding resolution.

**12.170.6.** Traffic Speed Survey – awaiting results.

**12.171. Approval of Payments to be made by the Parish Council and review of quotes**

**12.171.1.** Total Bank Balance @ 31.01.13 = £52,231.54 (including £10,000 Lloyds and £5,000 Nationwide investments).

**12.171.2.** Cheques for approval:

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| **Payee:** | **Chq no:** | **Amount** |
| Clerk’s Salary January (net) | 001956 | £756.76 |
| Office / Clerk’s Expenses for January including:  Flowers for 100th Birthday £25.00  RMC meeting refreshments £8.29  Staples – printer cartridges and stationery £54.18  King and Stevens – pressure washer hire £42.00 | 001956 | £185.37 |
| Cllr Beglan – January meeting refreshments  (payment from Chairman’s allowance) | 001957 | £63.55 |
| J Electrical – periodic inspection of power supply to floodlights - as per quote | 001958 | £132.00 |
| Arundel Arboretum supply and plant Prunus | 001959 | £150.60 |
| Frank H general maintenance | 001960 | £60.50 |
| SCS Phone bill (January) not yet received (December £27.37) | 001961 | Max £50.00 |
| All cheques above were approved by Councillors.  **12.171.3.** Monies received - £20 from Cllr Doré for Muga hire |  |  |

**12.171.4. Quotes received:**

New grit bins:

Storage n Stuff – 400L yellow lockable, delivery 2/3 days - grit bin - £141.92+VAT

Cllr Whyberd proposed that two new grit bins be purchased for the Subway and Newhouse Lane / Rock Road junction. Seconded by Cllr Jennings and carried unanimously. The Clerk will order the bins and liaise with Frank H to site the bins and place concrete in the base to prevent theft.

**12.172. To receive items of Correspondence**

1. RSN E-bulletin forwarded to Cllr Jennings 10.01.13

2. RSN E-bulletin forwarded to Cllr Jennings 14.01.13

3. HDC E-bulletin forwarded to Cllr Heeley 14.01.13

4. Action in rural Sussex E-bulletin circulated 21.01.13

5. HDC E-bulletin forwarded to Cllr Heeley 21.01.13

6. RSN E-bulletin forwarded to Cllr Jennings 22.01.13

7. HDC E-bulletin forwarded to Cllr Heeley 22.01.13

8. Thursday 7th March 10.00am Capitol Theatre, HDC Community Safety Conference invite circulated 22.01.13

9. RSN E-bulletin forwarded to Cllr Jennings 28.01.13

10. RSN E-bulletin forwarded to Cllr Jennings 04.02.13

11. HDC E-bulletin circulated 04.02.13

12. Joanne Glyde SDNP source of funding for sustainable transport / footpaths – circulated 04.02.13

**12.173. To consider and report local issues, including Maintenance**

The Clerk reported dog fouling at the bottom of the path leading from the car park to the school. Pupils have placed signs, but they have been removed immediately. The Clerk will ask HDC for more signs and ask the school to place more in the short term.

Cllr Milner-Gulland expressed concern at litter in the pike and two holes in the pavement, where bollards have been knocked over. The Clerk will ask HDC for an emergency litter pick and ask Highways to fill the holes.

Cllr Doré reported that at least two windscreens had been broken due to loose chippings in the London Road. The Clerk will report that pedestrians are being sprayed with loose gravel also.

Cllr Horwood reported that the Squires sign on the south side of the A24 has been damaged and is dangerous.

The Spring clean will take place on 23rd March – to be mentioned in the newsletter.

Cllr Cook was concerned at the number of A boards placed outside East Clayton Dog Kennels, close to the highway.

Councillors will monitor and the Clerk will ask HDC what is an acceptable number of boards.

Cllr Britt advised that a sign by Sandhill Lane was damaged. The Clerk will advise WSCC Highways.

**12.174. To receive reports and recommendations from Committees**

To receive reports from Committee meetings held on 21st January.

Open Spaces, Recreation and Allotments

Meeting postponed.

Footpaths and Conservation

No meeting held.

PC Burt (e-mail 21.1.13) confirmed that Biffa had served a possession order on the Windmill site and that travellers will be moved shortly. The purchaser is waiting for Biffa to remove travellers before completing. No confirmation yet of plans for the future of the mill.

The Clerk advised members of the SDNPA Sustainable Transport Solutions Fund and will obtain an expression of interest form.

Planning and Transport

Grit bins – Councillors had discussed the provision of further grit bins.

Potholes – six WSCC teams are travelling the county to address huge problems.

WSCC Draft Works Programme – Committee members had asked for works at the A283 Crossing point to be included.

Finance Committee

No meeting held.

**12.175. Reports on Meetings attended**

Meeting reminder - CPRE Spring Conference Future Proofing (Planning) – Rope Tackle Walk, Shoreham, 23.03.13 – e-mail circulated 15.01.13

Clerk’s networking meeting – 15.01.13 – notes circulated.

Cllr Milner-Gulland SDNP network meeting – the proposed Rampion wind farm was now on hold due to errors in the application process.

**12.176. Items for the next agenda**

For the exchange of information only, as it is a non-specific item, members cannot make decisions under this section.

Cllr Doré asked if Councillors would consider allowing Harris’s Fair to use the Recreation Ground. Members agreed that they would allow the Village Day Committee to make the decision.

The deadline for the next newsletter was set as 11th March

**12.177. Date and Time of next meetings:**

Committees – 18th February

Full Council – 4th March

The meeting closed 8.58pm

Signed: . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Date: 4th March 2013

Chairman